

Advisory Committee Meeting Minutes
Law Enforcement Academy/ Protective Services

CHAIRPERSON: Allan Lynn		
MEETING DATE: 10/11/2012	MEETING TIME: 12:00 pm	MEETING PLACE: STC room 400
RECORDER: Norma Adkins / Jason Simmons		PREVIOUS MEETING: 03/08/2012

MEMBERS PRESENT:

OTHERS PRESENT:

Name, Title, Company	Name, Title, Company	Name, Title, Company
Allan Lynn, Lt Wichita County Sheriff's Office	Sharon Winn, Assistant to the Dean of Instructional Services	Dan Williams, Chief MSU Police Chief
Greg Fowler, Division Chair	Shana Munson Associate Dean of Career and Technical Education	Eddie Haisten, Sgt Wichita Falls Police Department
Mike Hopper, Coordinator of Protective Services	Ernie Cooke, Capt. Texas Dept. Of Criminal Justice	Mike Hagy, Director Nortex Regional Planning Comm
Norma Adkins, Training TDCJ	Lewis Templeton, Judge J/P Wilbarger	
Guest: Jason Simmons, Training TDCJ	Justin Bailey, VP State National Bank	Guest: John Wilkinson
MEMBERS ABSENT:		
Dr Nathan Moran MSU	Tony Fidele, Attorney PerdueBrandonFielderCollins&Mott LLP	David Duke, Sheriff Wichita County Sheriff's Office

AGENDA

Agenda Item	Action, Discussion, or Information	Responsibility
Election of Chair and Recorder	Action	Program Coordinator
Approval of Minutes from the Last Meeting	Action	Chair
Old Business:	Discussion	Chair
Budget Cuts	Discussion	
Police Academy	Discussion	
Continuing Business:	Discussion	Chair
New Business:	Discussion	Chair
Program statistics: Graduates, majors, enrollment	Information	
Workplace competencies	Discussion/Action if needed	
Evaluation of facilities, equipment,	Discussion	

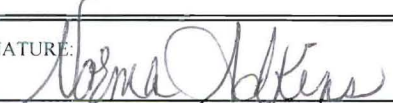
and technology		
Advice on selection and acquisition of new equipment and technology	Discussion	
External learning experiences, employment, and placement opportunities	Discussion	
Promotion and publicity about the program to the community and to business and industry	Discussion/Information	
Professional development of faculty	Discussion/Information	
Needs of students from special populations	Discussion/Information	
Curriculum Decisions:	Discussion/Information	
Review goals and objectives	Action	
Program revisions, curriculum/course review	Action	
Other:		

MINUTES

Key Points	Summary of Action, Discussion, Information/Responsibility and Plans for Follow-up and Reporting
Purpose of Advisory Committee	Shana Munson advised members that everyone has input on curriculum, equipment, technology, and the training aspect of the academy. She went on to say that we want to make sure that we are training cadets/graduates that you want to hire, with the skills needed. She thanked everyone for their time and expertise in helping the committee with those decisions.
Election of Chair and Recorder	Chairman: Lt. Allan Lynn Recorder: Officer Norma Adkins Motion made to approve to keep both Lt. Lynn & Officer Adkins as Chairman and Recorder in the same positions.
Approval of minutes	Motion by Lt. Allan Lynn, second Sgt. Eddie, Haisten, to approve the minutes from the last meeting. Minutes approved.
Old Business:	*2012 Police Academy just graduated; they started with 21 cadets and graduated 19 on Oct. 9, 2012, with a 100 percent passing rate for the state on first try. Out of 19 graduates five cadets have jobs lined-up, one is being sworn in with the Olney PD, and two others are awaiting jobs. The others will notify Capt. Hopper when jobs are found. This makes sixty percent of the class have jobs lined-up. * Squad Car – due to budget cuts no new car was purchased, current cars have many problems which were experienced during the last academy. Sgt, Haisten motioned to the committee that a new squad car be put in place. Chief Williams motion to suggest purchasing refurbished squad car. Capt. Hopper informed the committee that he had talked to Joe Watts in Oklahoma about refurbished cars and was advised that they were ranging from \$9,000.00 dollars to 16,000. The board motioned to purchase a refurbished or new squad car, a vote was taken and all voted in favor of the motion. * Jail School on line- Teague who is the first to start this Online Class and

	<p>the only one allowed to have one has had a 78% pass rate and are required to be at 80%, they are at risk. TCLOSE gave them a second license for this academy number and are going to make a decision before the Trainers Conference to see what they are going to do.</p> <p>Capt. Hopper has his program put together with the exception of two items but is waiting to see what TCLOSE is going to do with Teague.</p> <p>*New Academy started Sept. 10, 2012 with 16 cadets, we still have 15 left.</p> <p>* TCLOSE B-POP Committee-Part 1 was completed (revamped-Basic Peace Officer) Part 1 should be handed out to all coordinators in November. Part 2 is the test, which had not been updated for 10 years. It's being worked on to coordinate with Part 1.</p>
New Business	<p>*Graduation for this Academy is set for May, 2013 the date & time has not been set.</p> <p>* New Academy starts Sept.2013</p> <p>* Academy Statistics, Graduation & Employment Required by TECLEOSE, last two classes had 100% employment rate. Looking for 25% gender equity in academies, pervious academy had 16% female participation; current academy is at 25%.</p> <p>* A summary of all classes were talked about that took place this year, along with all the hours that were used to complete the classes.</p> <p>* Law enforcement intermediate classes are being given for the surrounding counties (Archer, Clay, Wilbarger, etc..) twice a month, these hours are being used as contact hours.</p> <p>*Chief Williams suggested that DPS-Dispatchers Class on TLETS/NLETS/TCIC/NCI be brought here for training. He suggested that we contact JoAnn Jenkins in Austin to bring some of those classes here.</p> <p>*Sgt. Haisten WFPD – 24 hours Human Trafficking Courses / TECLEOSE requirement, needed for all cadets with Basic Peace Officers license.</p> <p>*Board Members Resumes are being updated per TECLEOSE; everyone needs to ensure that information is correct.</p> <p>* John Wilkinson discussed many courses that he has to offer, F.R.I.D.A.Y/ S.F.S.T./A.D.A.P.T. for anyone interested.</p> <p>Sgt. Haisten also mentioned W.F.P.D. will be starting their In-Service class in Nov. and Testing for the Academy will be Oct.27.</p> <p>Chief Williams's motion on new business / Judge Little second.</p>

Program statistics: Graduates, majors, enrollment	Police Academy enrolled 16 cadets, still have 15 left. Graduation is set for May.
Review goals and objectives	Jail School Online is still pending on the outcome of the Trainers Meeting.
Evaluation of facilities, equipment, and technology	Still in need of a Squad Car for Police Academy. New Red Guns and Punching Bags were purchased.
Advice on selection and acquisition of new equipment and technology	A motion was made to purchase a refurbished or new squad car by all members of the committee.
External learning experiences, employment, and placement opportunities	In-Service classes continue along with Intimidate Classes.
Promotion and publicity about the program to the community and to business and industry	Girls Night Out- scheduled for Oct. 25, targeting High School Seniors to introduce many of the courses offered.
Professional development of faculty	Basic Police Academy Course to Update the New TCLOSE test in the near future.
Curriculum Decisions:	
Program revisions, curriculum/course review	TCLEOSE B-POP (Basic Police Officers) Part #1, course has been completed and should be handed out to coordinators in Nov.
Other:	

RECORDER SIGNATURE: 	DATE: 10/12/12	NEXT MEETING:
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